

## VOLUNTEER APPLICATION

### PERSONAL INFORMATION *(Please Print Neatly)*

Full Name: \_\_\_\_\_ Age: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_ Apt. #: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip \_\_\_\_\_

Home Phone: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

What other language(s) do you speak?: \_\_\_\_\_ Read/Write?  Yes  No

Do you have a driver's license?  Yes  No State issued \_\_\_\_\_ Number \_\_\_\_\_

Do you have certification in: **First Aid and/or CPR?**  Yes  No If yes, what is the expiration date: \_\_\_\_\_

**HAVE YOU EVER BEEN CONVICTED OF A CRIME?**  Yes  No **If yes, (1)** please explain number of conviction(s), **(2)** nature of offense(s) leading to conviction(s), **(3)** how recently such offense(s) was/were committed, **(4)** sentence(s) imposed, and **(5)** type(s) of rehabilitation received: \_\_\_\_\_

### EDUCATION

Type of School	Name of School	Location (Complete Address)	Number of Years Completed	Major / Degree & Year Received
Middle School				
High School				
College/Trade				

### EMPLOYMENT OR VOLUNTEER EXPERIENCE

Please list two previous years of experience, and **complete** all sections

Employer	Name of Supervisor	Address/City/Zip	Phone	Dates
----------	--------------------	------------------	-------	-------

1. \_\_\_\_\_

Nature of work: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

2. \_\_\_\_\_

Nature of work: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

### REFERENCES

List **3** (Employers, teachers, counselors or volunteer supervisors who have acknowledgement of your character, experience & ability (***please do NOT list friends or family members***). ***All information must be included.***

Name	Address/City/Zip	Telephone #	Relationship
------	------------------	-------------	--------------

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

## AREAS OF INTEREST

Please circle all the areas that you are able to teach/or be willing to participate in

**ARTS AND CRAFTS:** Camp Crafts, Nature Crafts, Sewing, Paper Crafts

**DANCE:** Aerobic, Folk Dancing, Group dancing, Hip-Hop, Disco, Zumba

**DRAMA:** Skits, Plays, Storytelling, Song Leading, Impersonation

**GAMES:** Indoor games, Informal Games, New Games, Team play, Sports

**CULINARY SKILLS:** Basic Cooking and Baking Skills

**NATURE:** Astronomy, Conservation/Ecology, Animals, Flowers, Insects, Birds

**OUTDOOR SKILLS:** Backpacking, Hiking, Overnight camping, Out-Door Cooking

**SWIMMING:** Lifeguard, Pool Safety, Water Games, Swimming, etc.

**PUBLIC TRANSPORTATION:** Knowledge of MTA, **OTHER:** \_\_\_\_\_

I understand that even though I may not have circled all of the areas of interest that this job experience requires that I participate to the best of my ability in all activities.

## **AUTOBIOGRAPHY**

On an attached piece of paper, please tell us about yourself, and answer the following questions completely: *(Must be at least one FULL page, no short answers.)*

- 1) Tell us who you are, what is unique about you, what do you like to do for fun?
- 2) What do you think are your **three** greatest strengths and your **three** greatest weaknesses?
- 3) Share any experience you have had working and/or assisting children.
- 4) As a volunteer, what would you bring to Regis House? What qualities does a good volunteer have?

I authorize examination of all statements contained in this application. I understand that false statements or inaccuracy of facts requested is cause for dismissal. By signing and returning this application I agree to abide by the policies set forth. **I understand that my period of service maybe terminated at any time without prior notice.**

X \_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

How did you hear about Regis House? \_\_\_\_\_

Please specify what hours and days you are available to volunteer: \_\_\_\_\_

*Please make sure you are sending in a completed application (no empty spaces):*

- Autobiography (Must be at least FULL one page)
- All required signatures and Parent Information
- Identification Card (School, Driver's License, or CA ID)
- Report Card (2.5 GPA needed) *If currently in middle school or high school*
- References

## PARENT/GUARDIAN INFORMATION

Mother's Name \_\_\_\_\_ Father's Name \_\_\_\_\_  
Address \_\_\_\_\_ Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Home Phone ( ) \_\_\_\_\_ Home Phone ( ) \_\_\_\_\_  
Work Phone ( ) \_\_\_\_\_ ext. \_\_\_\_\_ Work Phone ( ) \_\_\_\_\_ ext. \_\_\_\_\_  
Cell Phone ( ) \_\_\_\_\_ Cell Phone ( ) \_\_\_\_\_  
Email \_\_\_\_\_ Email \_\_\_\_\_  
Emergency Contact \_\_\_\_\_ Phone ( ) \_\_\_\_\_ Relationship \_\_\_\_\_

Teen/young adult lives with: Both Parents \_\_\_\_\_ Mother \_\_\_\_\_ Father \_\_\_\_\_ Roommate \_\_\_\_\_ Other \_\_\_\_\_  
If other, please explain \_\_\_\_\_

If parents are divorced, who is the legal guardian? \_\_\_\_\_

### **If you are under 18 years of age, a parent must sign below.**

**I give my son/daughter permission to volunteer at Regis House Community Center. I give my permission for my son/daughter to leave Regis House property during program hours with adult Regis House staff. I give permission for emergency medical treatment in case of an accident and release Regis House staff, and volunteers of personal liability.**

X \_\_\_\_\_

**\*Parent/Guardian Signature**

*\*Parent signature will be verified*

\_\_\_\_\_ **Date**

### **Other Information:**

\_\_\_\_\_ My child will walk to Regis House on their own.

\_\_\_\_\_ My child will be dropped off at Regis House by an adult every day.

\_\_\_\_\_ My child may walk home by his/herself after 5:30pm after volunteering at Regis House

\_\_\_\_\_ My child has to wait for an adult to pick him/her up by 5:30pm after volunteering at Regis House

The following persons are the **ONLY** persons authorized to pick-up my child up at Regis House:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTE: If you are currently in school, you must provide a school ID and most current report card.**